

Action Plan – Review of Effectiveness of the Governance and Ethics Committee

<u>No</u>	<u>Recommendation</u>	<u>FAGG Suggested Approach</u>	<u>Officer responsible</u>	<u>Progress update for G&E (April 2021)</u>	<u>Progress update for G&E (November 2021)</u>
5	Undertake annual and ongoing self-review by the Committee of its own effectiveness, using a tool such as the recent questionnaire completed by Internal Audit as part of this review. Report the results to the Committee and develop appropriate actions to address areas for development.	<p>a) A Committee Annual self-assessment is incorporated into the Forward Plan;</p> <p>b) The report prepared for recommendation 6 below, together with new member surveys are used as a basis of assessing performance over the previous year.</p>	Once a decision has been made who will have ownership of this JH	Summer 2021 - Will be incorporated as part of preparing annual reports for 2020/21	<p>a) This has been included in the forward plan for June 2022</p> <p>b) See comments on the below where it is proposed to align this to 2021-22 with the output of the Redmond Review</p>
6	Produce an annual report summarising the work undertaken by the Committee and reflecting on its own	There is a report that goes to Full Council covering some of the work undertaken by the Committee - this is incorporated into the Monitoring Officer's Annual report so only looks at the standards element.	JH	Summer 2021 - Will be incorporated as part of preparing annual reports for 2020/21	This action will be completed for the 2021-22 audit year. The Redmond Review (completed for the, then,

APPENDIX A

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	performance and development activities. Consider making the report available to the public.	<p>Current MHCLG review into local authority financial reporting and external audit may result in requirements for external audit results to be reported to Full Council, not just the Governance and Ethics committee. Therefore FAGG suggests a brief report (1 page) of work undertaken by the Governance and Ethics Committee is prepared and the external auditor's audit letter attached, and presented to Full Council.</p> <p>Forward Plan is only drawn up from scheduled officer reports, there isn't a pro-active work programme developed.</p> <p>MF comment - I am happy to support this work and prepare the report but I believe that as with other areas of the Council the Forward Planning should be done in consultation with the Chairman, Vice Chairman and JH.</p> <p>Need a decision from committee as to whether the annual report on performance is to be published.</p>			MHCLG) recommended that external auditors report once a year to the Full Council for 2021-22 as the first year. It is proposed to align the annual report from the G&E with this reporting arrangement for our external auditors as they will be available at the Full Council to respond to any points raised.